

CAP FREQUENTLY ASKED QUESTIONS FOR SENIORS

Did you know that attendance at CAP events is a graduation requirement? Students who do not complete the required number of CAP credits will not receive their diploma until the requirements are completed. Be responsible!! Check your current number of CAPs in CRIS to determine how many you have and how many more you need. If you have any questions, contact Dr. Emma Pettyjohn, CAP member, at ext. 2651 or epettyjohn@ec.edu.

1. How many CAP events are required for graduation?

All students must attend 4 events to graduate with an AA or AS degree.

All students must attend 8 events to graduate with a BA or BS degree.

A transfer student must attend 2 CAP events per year of full-time enrollment, and one CAP per semester beyond a full academic year. Check w/ Mrs. Grizzle or Dr. Pettyjohn to verify the exact number needed.

If you attend 2 CAPs per year beginning your first year at EC, then you should easily have the CAPs you need to graduate.

Make sure to scan in and out of CAP events to receive credit.

2. How many CAP events are offered each year?

The number varies from 7 to 12. They are listed in the CAP brochure and on the CAP website <http://web.ec.edu/CAP/>.

3. Where can I pick up a CAP brochure?

CAP brochures will be available in the library, Teacher Ed. building, Taylor music lobby, business office lobby, Lifesprings, Wellons Science lobby, dorms, and from Ms. Beth Chitwood in Taylor 105. Also check the CAP website for the schedule. <http://web.ec.edu/CAP/>

4. I am a senior who needs more CAP events to graduate than are offered this year. What can I do?

Go to the CAP website at <http://web.ec.edu/CAP/>, and download a CAP appeal form. (You may also find this form in CRIS, Forms and Documents, Academic Programs, Cultural Awareness.) Make sure to state your reason for completing the form, sign it, and have your advisor sign it. Submit to Dr. Pettyjohn. Your event must first be approved before you can attend it and count as a CAP event. You will need to attend either some on-campus events that can count as CAPs or go off-campus to attend an event. If you know of some events you might be interested in, put them on the appeal form. If you don't, here are some suggestions: an on-campus music event that is not a CAP (see the music dept. website for recitals this year), an off-campus play by a community theater group or another college, symphony concert, any music event at UGA or a surrounding college, visit to an art museum such as High Museum in Atlanta or Ga. Museum of Art in Athens, Currahee Military Museum

in Toccoa, any event at UGA's Performing Arts Center or Athens' Classic Center, anything else that falls in these areas. If you have questions, contact Dr. Pettyjohn. After attending the event, you must provide documentation of attendance w/ a program, ticket stub, or brochure, as well as a 500-word essay describing the event submitted via email.

5. I am a senior who can not attend some of the events on the CAP schedule due to a work or class conflict, and thus, I will be short the number of CAPs I need to graduate. What can I do?
See #4 above.

6. What is the CAP etiquette policy?
There are several important etiquette policies, but here is a brief mention of some that students often do not understand. Please don't wear shorts to evening CAP events. Please be respectful of the person you have come to hear by not talking during the event. Electronic devices should not be brought to CAP events. This includes cell phones, pagers, beepers, computers, photography equipment, etc. These policies were made to ensure that the CAP committee is following through on part of its mission: to promote an understanding of proper etiquette at cultural events. This includes cultural events beyond the world of Emmanuel College. As an EC graduate, you represent the college. You never know at what type of event you may find yourself, and it is part of the CAP committee's job to educate students on proper etiquette. You wouldn't show up at a job interview in shorts, and you shouldn't show up at an art opening in shorts either. Likewise, with cell phones being a constant part of our culture these days, students need to be respectful, and many have not been in the past. The CAP guest artists and on-campus personnel have worked long hours to prepare for these events. A ringing cell phone, someone who is text messaging or playing games on the cell phone, or someone taking a picture or recording with a cell phone can destroy a performance (especially if it's being recorded by the college), distract others from the performance, or can be held monetarily liable (many CAP guest artists prohibit recording of their performances). So please be respectful and responsible by leaving electronic devices at home or in the car, or at least turning them off and putting them in your pocket before entering the auditorium.

7. I checked my CAPs in CRIS and some are missing. I know I attended them. What can I do?
Contact Dr. Pettyjohn.